



AMA

International School

# *Ready to Learn at Home*

AMAS RTL at Home Information Kit

*Learning without limits!*

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## Key Terms

**Distance Learning** - using online learning tools and strategies to teach remotely.

**Asynchronous Learning** - students access learning at different times, and work through it at their own pace.

**Live lessons** - using an online video platform to stream into a timetabled lesson that is being taught in school. These will also be recorded for any children who cannot attend.

**Recorded lessons** - lessons that were recorded live and have been uploaded onto an online learning platform for students to access at different times.

**Activity** - This is a task that has been set by the teacher and involves something that the student has to do. It may involve an action, research, answering questions or personal reflection.

## Introduction

For families who have chosen to learn from home, we are committed to ensuring continuous high quality of provision, that is consistent with the philosophy for education at AMAIS. We want distance learning to be a positive experience for all of our stakeholders and so we are working hard to ensure that the transition to **Google Classroom** is a brilliant experience for everyone. As our partners in your child's education, we invite you to work with us to provide the environment at home that will support successful learning. This will require us all to be flexible and patient when working online. This will be a learning opportunity for all of us.

### **What are the benefits of distance learning?**

- Asynchronous learning - learn at your own pace
- Develops independence and time-management

### **Why are we using Google Classroom?**

We have seen how Google's education friendly platform has transformed the way students learn all over the world and improved communication between teachers, students and parents. We are also a school of firsts, which is why we have begun our transformational journey to become one of the first Google accredited schools in Bahrain. With your support, we are confident that using Google Classroom will develop your child's digital literacy, equipping them with the essential skills needed to thrive in a rapidly changing globalised world. As a school, we are committed to providing students, parents and teachers with the training and support they need to feel confident using Google Classroom and their integrated tools. As we move into the future, G-Suite and Google Classroom will become an integral part of the holistic program of learning for all students at AMAIS.

**Google Classroom Tutorial for Students and Parents:** <https://youtu.be/xfgqtCi7hdo>

## What device do I need for Google Classroom?

All you really need is an active internet connection to be able to connect to Google Classroom.

You can use **any** device to access Google Classroom such as a laptop, desktop computer, Chromebook, MacBook, tablet or your phone, if that's all you have. Although we do recommend using a full-size keyboard, especially for students who have writing assignments

Grades 3 to 8 will be provided with their own Chromebooks to keep - this comes as part of the resource/textbook fee.

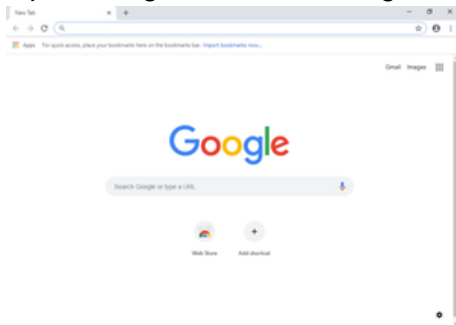
## How will students access Google Classroom?

Teachers and students will use Google Classroom as the education platform for learning.

To access Google Classroom, students should follow the steps below:

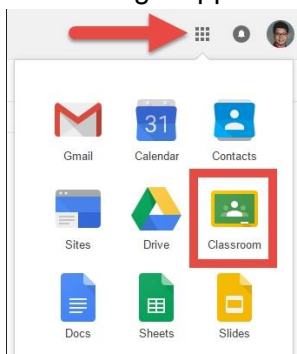
### Step 1:

Open Google Chrome and sign in using your new Google account that ends in amais.edu.bh.



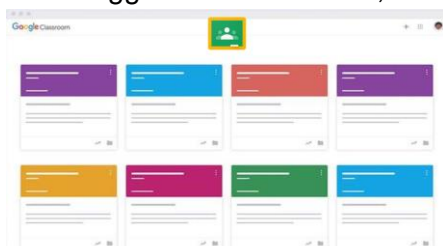
### Step 2:

Click Google apps in the right hand corner and then select Classroom.



### Step 3:

Once logged into Classroom, select the appropriate Class to access lessons.



## **How will AMAIS deliver distance learning?**

**Google Classroom** - teachers will create a class community on the 'Stream' page of Google Classroom, where they will post notifications to students. Teachers will set assignments and organise them into topics, setting clear expectations for all students.

**Google Slides** - teachers will create lessons on Slides for learners to use in their own time. Students will be expected to submit work on the due date that teachers set.

**Google Meet** - teachers will record live lessons using Meet whilst they present. This will then be uploaded onto Google Classroom. We have chosen to use Google Meet as our video conferencing tool because it is a platform which is integrated into Google Classroom and allows a full class to be visible to a teacher at any one time. Google Meet is supported by Chrome Browser, Microsoft Edge, Mozilla Firefox, Opera and Apple Safari.

## **How will all stakeholders communicate?**

### **Teacher - student communication**

The main method of communication between teachers and students will be on the Stream page on the main landing page of each Classroom. Teachers and students can write comments in real time and upload files and documents on posts.

Teachers and students can also communicate via email, which can be found on the People page.

In addition to Google Classroom, teachers will use Google Meet as a video conferencing tool. Google Meet is integrated into each classroom, which will allow students to log in directly and access the Meet with their teacher and peers. Students must simply click on the link to join the live session. Each session will be recorded for safeguarding and so that students can revisit it if necessary.

Students can also periodically expect virtual assemblies.

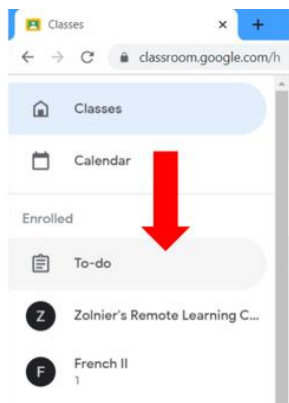
### **Parent - student communication**

Parents will automatically be sent Guardian Summaries from their child's work and progress, as long as they have provided an up to date email address. Parents will receive summaries from all classes in which the student is enrolled, which will inform them of late or missed assignments, upcoming due dates and class activity.

### **Student Organisation**

The To-Do List is a feature in Google Classroom that will help students know what work needs to be completed in all of their Classrooms.

In Google Classroom, students will just need to click on the To-Do heading and all activities that have been assigned will appear in order of due date. If there is no due date attached, the assignment will be at the bottom of the list.



Students can also click on the Done tab and see all assignments that have been turned in and any digital grades that have been given.

### **How will we track student attendance?**

All students will be registered as attending their lessons once they have completed the activities set by their teachers on Google Classroom. Completion and submission of assignments will help teachers form a judgement about student progress. Poor attendance and incomplete work is likely to negatively affect students' grades.

### **How will we monitor and report on student academic progress?**

Nearer the time an online assessment agreement will be sent to parents and students. Parents will not be placed in the role of teacher any more than they are when students are in school. Students from Grade 3 - 12 will be able to carry out the tasks assigned by teachers independently, including accessing the material. However, younger students will need parents to log in, copy materials and support learning.

Students will be graded at home using the same progress and attainment measures as those used in school. All students will receive an end of term grade based on end of unit and end of term assessments. Students who are distance learning will receive the same reports as students in school.

### **Nursery and KG1**

- Teachers will organise regular meetings with parents to support and discuss the progress of their child as some children may find it difficult to post
- Ongoing assessment will be through observation and discussion with parents
- Teachers will organise regular meetings with parents
- No formal testing will be conducted for students of this age either at home or at school.

### **KG2 - Grade 12**

- Teachers will plan activities that relate as closely as possible to current class content or skills
- The activities will reinforce existing understanding or introduce new content as planned in regular schemes of work
- Continuous teacher assessment will be completed using Google Classroom and students will be provided with feedback for work submitted
- Assessments on Google Classroom may include, submitting assignments in Google Classroom, completing a Google Forms or answering a quiz

- Formal assessments will be completed on live on Google Meets. The teacher will monitor the students and all students will be expected to turn on their cameras.

### Live Q&A sessions

In addition to the recorded videos for certain lessons and independent learning tasks, from Grade 3 and up, teachers will also provide subject specific group Q&A sessions on designated days. Teachers will use Google Meet to host this session. This will not be a lesson, it will be a Q&A session to support students' academic progress.

### What will distance learning look like by grade?

#### Nursery:

- The first day of school will be Tuesday 1st September.
- All learning will be accessed using Google Classroom, which students and parents will be trained how to use.
- Students will have a flexible structure to their day, supported by live and pre-recorded lessons.
- There will be a focus on delivering manageable and practical home tasks.
- Teachers will provide structured lessons and hold regular discussions with parents online to check progress in learning.
- Parents will be encouraged to give regular play breaks to their children throughout the school day which fit within their family routine.
- Snacks and lunch should fit within their family routine

#### KG1 - Grade 6:

- The first day for new to AMA students will be Tuesday 1st September
- The first day for all other AMA students will be Wednesday 2nd September
- Home learning will be flexible and will differ for each student and family.
- All learning will be accessed using Google Classroom, which students and parents will be trained how to use.
- Students will have a flexible structure to their day, supported by live and pre-recorded lessons.
- Students will have 1 live core lesson per day in Maths, English, Science, Arabic A/B or Islamic A/B that they will need to attend live. They will also be pre-recorded lessons and activities to access and complete.
- For PE, students will follow pre-recorded lessons and fitness challenges from home, which will be uploaded onto Google Classroom.
- Students will be reminded by their teachers to have regular breaks from work and will be encouraged to leave their screen and relax after each lesson.
- Students will follow their timetable for home learning but will be able to take breaks when suitable for the family.
- Activities for home learning will encourage wellbeing and there will be a focus on promoting mental and physical health.
- Students will have a live group session with their Homeroom teacher for wellbeing, reflection and achievement. This can be flexible upon request.
- Students will join their live lesson on Google Meet using a view-only link, which will be posted on Google Classroom. Students will be able to see and hear the live lesson.



- Pre-recorded lesson assignments will be scheduled for upload on Google Classroom for students to complete.
- For live lessons, students will be expected to complete the classroom activities set during the episode of learning.
- The structure of students' lessons will mirror the structure of learning in class. Students can expect to complete a Do Now activity, which will include a problem solving or creative task, review of prior learning, introduction of new material and questions to check understanding.
- Students can post questions on Google Classroom for their teachers, which will always be answered in a timely manner.

### Grade 7 - 8:

- The first day for new to AMA students will be Tuesday 1st September
- The first day for all other AMA students will be Wednesday 2nd September
- Home learning will be flexible and will differ for each student and family.
- All learning will be accessed using Google Classroom, which students and parents will be trained how to use.
- Students will have a flexible structure to their day, supported by live and pre-recorded lessons.
- Students will have 1 recorded lesson per day, 5 activities to access and complete, 1 live group session per week for WRA (Wellbeing, Reflection and Achievement) and 1 live group Q&A session per day with a subject teacher.
- For PE, students will follow pre-recorded lessons and fitness challenges from home, which will be uploaded onto Google Classroom.
- Students will be reminded by their teachers to have regular breaks from work and will be encouraged to leave their screen and relax after each lesson.
- Students will follow their timetable for home learning but will be able to take breaks when suitable for the family.
- Activities for home learning will encourage wellbeing and there will be a focus on promoting mental and physical health.
- Students will join their live lesson on Google Meet using a view-only link, which will be posted on Google Classroom.
- All lesson assignments will be scheduled for upload on Google Classroom for students to complete.
- The structure of students' lessons will mirror the structure of learning in class. Students can expect to complete a Do Now activity, which will include a problem solving or creative task, review of prior learning, introduction of new material and questions to check understanding.
- There will be ongoing teacher assessment, which will include but is not limited to, daily or weekly quizzes for students to complete. Quizzes will be self-marking or teacher marked.
- Students can post questions on Google Classroom for their teachers, which will always be answered in a timely manner.

### Grade 9 - 12:

- The first day for new to AMA students will be Tuesday 1st September
- The first day for all other AMA students will be Wednesday 2nd September
- Home learning will be flexible and will differ for each student and family.
- All learning will be accessed using Google Classroom, which students and parents will be trained how to use.

- Students will have a flexible structure to their day, supported by live and pre-recorded lessons.
- Students will have 1 recorded lesson per day, 5 activities to access and complete, 1 live group session per week for WRA (Wellbeing, Reflection and Achievement) and 1 live group Q&A session per day with a subject teacher.
- For PE, students will follow pre-recorded lessons and fitness challenges from home, which will be uploaded onto Google Classroom.
- Students will be reminded by their teachers to have regular breaks from work and will be encouraged to leave their screen and relax after each lesson.
- Students will follow their timetable for home learning but will be able to take breaks when suitable for the family.
- Activities for home learning will encourage wellbeing and there will be a focus on promoting mental and physical health.
- All lesson assignments will be scheduled for upload on Google Classroom for students to complete.
- The structure of students' lessons will mirror the structure of learning in class. Students can expect to complete a Do Now activity, which will include a problem solving or creative task, review of prior learning, introduction of new material and questions to check understanding.
- There will be ongoing teacher assessment, which will include but is not limited to, daily or weekly quizzes for students to complete. Quiz will be self-marking or teacher marked.
- Students can post questions on Google Classroom for their teachers, which will always be answered in a timely manner.

### **How will we provide inclusive education learning support?**

Each Student Learning Support Needs will have an individualized Education Plan (IEP). AMA collaboratively works with parents and students to decide the best plan of action for each of these students. Our team will be in touch with these families on an individual basis.

A Learning Support classroom will be set up in Google Classroom for each child where additional work will be provided in line with the child's IEP as well as provide a forum for teacher and learner to discuss issues with work. Online Google Meet sessions will be arranged to work with the child to ensure we are fully monitoring their progress. For children who feel they need to see the school counselors a Google Form will be made available where students can request appointments.

### **How will we support student wellbeing?**

Loss of face to face contact for an extended period of time may present as a challenge for some students, staff and parents.

We will endeavor to keep lessons very interactive, which is particularly important for our preschoolers. There will be a focus on well being to support social skills and parents are always welcome to contact their child's teacher if they feel that their child or themselves need support.

In addition, our school counsellors will be available for counselling sessions, which they will conduct online via Google Meet.

If your child would like to book a session with a school counsellor they can email Mr Neil to arrange: [nturner@amais.edu.bh](mailto:nturner@amais.edu.bh)

### **Do I need to wear a school uniform for distance learning?**

Students will not be expected to wear their uniform during distance learning or for live Google Meets. However, students will be expected to dress appropriately, in smart casual clothes, demonstrating a readiness to learn.

### **How can I get help if I have a problem?**

If you or your child would like to learn more about how to use Google Classroom, please watch the webinar 'Using G-suite and Google Classroom' with Paul Crossley from IT Learn and Tyler Holsborough-Hanna, Vice Principal of Middle and High School now available on the school website <https://www.amais.edu.bh/ready-to-learn/> or on our Facebook page: <https://www.facebook.com/AMAISBAHRAINOFFICIAL>

As a parent, you can check if your child can access their online learning by asking them to show you how to access Google Classroom.

If they need further assistance, please ask them to contact the IT Helpdesk using the following **email address**: [it@amais.edu.bh](mailto:it@amais.edu.bh)

### **Tuesday 1st September: New Students only**

- You will be sent a Gmail account and enrolment code per student to the parent email on Saturday 29th
- The email will have instructions of how to access your Gmail and enter your Google Classroom
- There will be induction activities for your child to complete in their Google Classroom
- There will be a Google Meet invite in the student's Gmail inbox so you can meet your teachers live. Live sessions will be at the following times:

<b>Grade</b>	<b>Live session timings and description</b>
Pre-KG (Nursery)	Live session at 11.45 with your teachers (Introduction, song and story)
KG1	Live session at 11.15 with your teachers (Introduction, song and story)
KG2	Live session at 11.00 with your teachers (Introduction, storytime and talking time about your hobbies).
Grade 1	Live session at 10.45 with your teachers (Knowing me and knowing you)
Grade 2	Live session at 11.30 with your teachers (Knowing me and knowing you)
Grade 3	Live session at 12.00 with your teachers (Getting to know you activity)
Grade 4	Live session at 12.15 with your teachers (Getting to know you activity)
Grade 5	Live session at 12.30 with your teacher (Getting to know you activity)
Grade 6	Live session at 10.45 with your teachers (Getting to know you activity)

Grade 7	Live session at 11.00 with your teachers (Getting to know you activity)
Grade 8	Live session at 11.15 with your teachers (Getting to know you activity)
Grade 9	Live session at 11.30 with your teacher (Getting to know you activity)
Grade 10	Live session at 12.00 with your teachers (Getting to know you activity)
Grade 11	Live session at 12.15 with your teachers (Getting to know you activity)
Grade 12	Live session at 12.30 with your teachers (Getting to know you activity)

### **Wednesday 2nd September: All students**

- You will be sent a Gmail account and enrolment code per student to the parent email on Saturday 29th
- The email will have instructions of how to access your Gmail and enter your Google Classroom
- There will be induction activities for your child to complete in their Google Classroom on Wednesday 2nd
- There will be a Google Meet invite in the student's Gmail inbox so you can meet your teachers live. Live sessions will be at the following times:

<b>Grade</b>	<b>Live times, recorded sessions and activities available</b>
Pre-KG (Nursery)	10.20 Maths (live lesson) English (recorded), 1 x Activity
KG1	9.00 Maths (live lesson), English (recorded) 1 x Activity
KG2	9.00 Maths (live lesson), English (recorded) , 1 X Activity
Grade 1	9:10-9:50 live lesson: All about me and you. 1x recorded: Rights and Responsibilities. 1x activity: Summer holidays
Grade 2	9:10-9:50 live lesson: All about me and you. 1x recorded: Rights and Responsibilities. 1x activity: Summer holidays. 1x activity: Present and future me.
Grade 3	1 live lesson: All about me (8.10-8.50), 1 Maths recorded, 1 English activity, 1 Maths activity 1 Topic activity.
Grade 4	1 live lesson: All about me (7.30-8.10), 1 Maths recorded, 1 English activity, 1 Maths activity

	1 Topic activity.
Grade 5	1 live lesson: Getting to know you (12:30 - 1:10), 1 Maths recorded session, 1 Math activity, 1 English activity 1 Science activity.
Grade 6	1 live lesson: Getting to know you (11:50-12:30), 1 Maths recorded session, 1 Math activity, 1 English activity 1 Science activity.
Grade 7	1 recorded lesson - Online Safety, 1 Maths activity, 1 Science activity, 1 Social Studies or BGC-BH activity, Reading for Pleasure 3 Live: Meet your teacher (2.30-2.45), English (2.45-3.15) and Science (3.15-3.45pm).
Grade 8	1 recorded lesson - Online Safety, 1 Maths activity, 1 Science activity, 1 Social Studies or BGC-BH activity, Reading for Pleasure, 3 Live: Meet your teacher (2.30-2.45), English (2.45-3.15) and Science (3.15-3.45).
Grade 9	1 recorded lesson - Online Safety, 1 Maths activity, 1 Science activity, 1 Social Studies or BGC-BH activity, Reading for Pleasure, 3 Live: Meet your teacher (2.30-2.45), English (2.45-3.15) and Science (3.15-3.45).
Grade 9 IG	1 recorded lesson - Online Safety, 1 English, 1 Maths, 1 Chemistry or Accounting, 1 Arabic or French, 1 PE, 3 Live: Meet your teacher (2.30-2.45), English (2.45-3.15) and Science (3.15-3.45).
Grade 10	1 recorded lesson - Online Safety, 1 Maths activity, 1 Science activity, 1 Arabic or French activity, 1 PE challenge, 3 Live: Meet your teacher (2.30-2.45), English (2.45-3.15) and Science (3.15-3.45).
Grade 10 IG	1 recorded lesson - Online Safety, 1 English, 1 Maths, 1 Chemistry or Accounting, 1 Arabic or French,

	1 PE, 3 Live: Meet your teacher (2.30-2.45), English (2.45 - 3.15) and Science (3.15-3.45).
Grade 11	1 recorded lesson - Online Safety, 1 Maths activity, 1 Science activity, 1 Arabic or French activity, 1 PE challenge, 3 Live: Meet your teacher (2.30-2.45), English (2.45-3.15) and Science (3.15-3.45).
Grade 11 IB	1 recorded lesson - Online Safety, 1 Maths activity, 1 English activity, 1 Chemistry, ICT, or Visual Arts, 1 Biology or Economics, 1 Arabic or French, 3 Live: Meet your teacher (2.30-2.45), English (2.45-3.15) and Science (3.15-3.45).
Grade 12	1 recorded lesson - Online Safety, 1 Maths activity, 1 Science activity, 1 Arabic or French activity, 1 PE challenge 3 Live: Meet your teacher (2.30-2.45), English (2.45-3.15) and Science (3.15-3.45).
Grade 12 IB	1 recorded lesson - Online Safety, 1 Maths activity, 1 English activity, 1 Chemistry, ICT, or Visual Arts, 1 Biology or Economics, 1 Arabic or French, 3 Live: Meet your teacher (2.30-2.45), English (2.45-3.15) and Science (3.15-3.45).

**Thursday 3rd September: All students**

Grade	What do we do?
Pre-KG (Nursery)	10.20 Maths (live lesson) , English (recorded), 1 x Activity
KG1	9.00 Maths (live lesson), English (recorded) 1 x Activity
KG2	9.00 Maths (live lesson), English (recorded) , 1 X Activity
Grade 1	9:10-9:50 live lesson: Ready to learn. 1x recorded: Goals and Achievements.

	1x activity: Excellence at AMA
Grade 2	12:30 - 13:10 live lesson: Ready to learn. 1x recorded: Goals and Achievements. 1x activity: Excellence at AMA. 1x activity: Where in the word?
Grade 3	1 live lesson Q&A- All about me (8.10-8.50), 1 English recorded, 1 Maths activity, 1 English activity 1 Science activity
Grade 4	1 live lesson Q&A - All about me (8.10-8.50), 1 English recorded, 1 Maths activity, 1 English activity 1 Science activity
Grade 5	1 Live lesson Q&A (11:50-12:30) 1 English recorded session, 1 Math activity, 1 English activity 1 Topic activity.
Grade 6	1 Live lesson Q&A (9:50-11:10) 1 English recorded session, 1 Math activity, 1 English activity 1 Topic activity.
Grade 7	1 recorded lesson - ICT, 1 English activity, 1 Maths activity, 1 Science activity, 1 Arabic or French activity, 1 PE activity, 1 Live: ICT (2.30-3:00).
Grade 8	1 recorded lesson - ICT, 1 English activity, 1 Maths activity, 1 Science activity, 1 Arabic or French activity, 1 PE activity, 1 Live: ICT (2.30-3:00).
Grade 9	1 recorded lesson - ICT, 1 English activity, 1 Maths activity, 1 Science activity, 1 Arabic or French activity, 1 PE activity, 1 Live: ICT (2.30-3:00).
Grade 9 IG	1 recorded lesson - Physics or Business, 1 English activity, 1 Maths activity,

	<p>1 Chemistry or Accounting activity activity,  1 Biology or Economics activity,  1 Islamic or Ethics activity,  1 Live: French (2.30-3:00).</p>
Grade 10	<p>2 recorded lessons - 1 Business and 1 Science,  1 English activity,  1 Maths activity,  1 Extended Reading,  1 Arabic or French,  1 Live: Business (2.30-3:00).</p>
Grade 10 IG	<p>1 recorded lesson - Physics or Business,  1 English activity, 1 Maths activity,  1 Chemistry or Accounting activity,  1 Biology or Economics activity,  1 Islamic or Ethics activity,  1 Live: French (2.30-3:00).</p>
Grade 11	<p>2 recorded lessons - 1 Business and 1 Science,  1 English activity,  1 Maths activity,  1 Extended Reading,  1 Arabic or French,  1 Live: Business (2.30-3:00).</p>
Grade 11 IB	<p>1 recorded lesson - Biology or Economics,  1 English activity,  1 Maths activity,  1 Arabic or French activity,  1 PE activity,  1 TOK or CAS,  Live: French (2.30-3:00).</p>
Grade 12	<p>2 recorded lessons - 1 Business and 1 Science,  1 English activity,  1 Maths activity,  1 Extended Reading,  1 Arabic or French,  1 Live: Business (2.30-3:00).</p>
Grade 12 IB	<p>1 recorded lesson - Biology or Economics,  1 English activity,  1 Maths activity,  1 Arabic or French activity,  1 PE activity,  1 TOK or CAS,  Live: French (2.30-3:00).</p>



## Preschool and Elementary Organisation for Distance Learners

Please note that Primary schedules for distance learning will be shared with parents each week on the Stream page. Teachers will create their distance learning programme to ensure a broad and balanced curriculum as well as take into account the learning needs of their individual class. The timetable will allow parents and pupils flexibility and allow teachers to design the weekly lessons to best suit the needs of their class.

### Timetables for Distance Learning from 6th September

Learning activities will be scheduled on Google Classroom from Sunday to Thursday. Lessons at school are 40 minutes. Therefore, we expect students to complete their daily lessons and activities within 40 minute chunks to reduce screen time and to allow for students to engage with episodes of learning as they would in school. Activities and recorded lessons will be sent out at 7am every morning.

#### Nursery and KG1

- 1 live lesson per day (Maths or English)
- 1 recorded lesson per day (Arabic/French, Islamic, Maths, English, Creative, PE, PSHE or topic based)
- 1 activity per day (Arabic/French, Islamic, Maths, English, Creative or topic based)
- Plus regular 1:1 slots for parents to have discussions with staff about the progress of their child.

#### Nursery:

	Recorded	Activity 1	Live (time)	1:1 parent-teacher mtg
Sunday	English, Arabic	PE	8.20 Maths	Sign ups will be shared with parents by phase leader on Sunday morning.
Monday	English, Science	Maths	8.20 Maths	
Tuesday	English, Islamic	English	8.20 Maths	
Wednesday	Maths	Explore and Investigate	10.20 English	
Thursday	Maths	Creative Arts	10.20 English	

#### KG1:

	Recorded	Activity 1	Live (time)	1:1 parent-teacher mtg
Sunday	English, Arabic	PE	9.00 Maths	Sign ups will be shared with parents by phase leader on Sunday morning.
Monday	English, Science	Maths	9.00 Maths	
Tuesday	English, Islamic	English/Phonics	9.00 Maths	

Wednesday	Maths	Explore and Investigate	9.00 English	
Thursday	Maths	Creative Arts	9.00 English	

**KG2**

- 1 live lesson per day (Maths, English, Arabic/French or Islamic)
- 1 recorded lesson per day (Arabic/French, Islamic, Maths, English, Creative, PE, PSHE or topic based)
- 1 activity per day (Arabic/French, Islamic, Maths, English, Creative or topic based)
- Live group sessions for Wellbeing, reflection and achievement.

**KG2:**

	Recorded	Activity 1	Live (time)	Live group session (time)
Sunday	English, Arabic	PE	9.00 Maths	13.00 Well-being, reflection and achievement
Monday	English, Science	Maths	9.00 Maths	
Tuesday	English, Islamic	English	8.20 Maths	
Wednesday	Maths	PSHE/Topic	9.00 English	
Thursday	Maths	Creative Arts	9.00 English	13.00 Well-being, reflection and achievement

**Grade 1**

- 1 live lesson per day (Maths, English, Arabic/French, Islamic or Reading)
- 1 recorded lesson per day (Arabic/French, Islamic, Maths, English, Creative, PE, Science, PSHE or topic based)
- 2 activities per day on Sunday, Tuesday and Thursday. 1 activity per day on Monday and Wednesday (Arabic/French, Islamic, Maths, English, Reading, Creative or topic based)
- Live group sessions for Wellbeing, reflection and achievement.

**Grade 1:**

	Recorded Lesson	Activity 1	Live Lesson Time	Live group session (time)
Sunday	Maths	Creative Arts + Arabic	9:10-9:50 English	14.40 Well-being, reflection and achievement
Monday	Maths	Reading	9:10-9:50 English	14.40 Well-being, reflection and achievement

Tuesday	Maths	P.E + Topic	13:10-13:45 English	14.40 Well-being, reflection and achievement
Wednesday	Reading	Islamic	11:50-12:30 Maths	14.40 Well-being, reflection and achievement
Thursday	Maths	Double English	9:10-9:50 Science	14.40 Well-being, reflection and achievement

## Grade 2

- 1 live lesson per day (Maths, English, Arabic/French, Islamic or Reading)
- 1 recorded lesson per day (Arabic/French, Islamic, Maths, English, Creative, PE, Science, PSHE or topic based)
- 2 activities per day (Arabic/French, Islamic, Maths, English, Creative or topic based)
- Live group sessions for Wellbeing, reflection and achievement.

## Grade 2:

	Recorded Lesson	Activity 1	Activity 2	Live Lesson Time	Live group session (time)
Sunday	Maths	Reading	P.E	09:10-9:50 English	14.40 Well-being, reflection and achievement
Monday	Maths	Topic	Science	10:30-11:10 English	14.40 Well-being, reflection and achievement
Tuesday	Arabic	Maths	Topic	10:30-11:10 English	14.40 Well-being, reflection and achievement
Wednesday	Science	Islamic	Maths	9:10-9:50 English	14.40 Well-being, reflection and achievement
Thursday	Maths	Creative arts	English	10:30-11:10 Reading	14.40 Well-being, reflection and achievement

## Grade 3 - 6

- 1 live lesson per day (Maths, English, Arabic/French or Islamic)
- 1 recorded lesson per day (Arabic/French, Islamic, Maths, English, Creative, PE, Science, PSHE or topic based)
- 3 activities per day (Arabic/French, Islamic, Maths, English, Creative or topic based)
- Live group sessions for Wellbeing, reflection and achievement
- Live Q & A session.

**Grade 3:**

	Recorded Lesson	Activity 1	Activity 2	Activity 3	Live Lesson Time	Live group session (time)
Sunday	Maths	English	Maths	Topic/ Creative	10.30 -11.10 English	
Monday	English	English	Maths	Science	9.10 - 9.50 Maths	
Tuesday	Maths	English	Maths	Arabic	8.10 - 8.50 English	
Wednesday	English	English	Maths	Science	8.10 - 8.50 Maths	
Thursday	Science/ Topic	English	Maths	Islamic	(No live lesson - Q & A instead)	7.30 - 8.50 Live Q & A/reflection session with teacher

**Grade 4:**

	Recorded Lesson	Activity 1	Activity 2	Activity 3	Live Lesson Time	Live group session Live Q&A (time)
Sunday	Maths	English	Maths	Topic/ Creative	(No live lesson - Q & A instead)	12.30-1.45 Live Q & A/reflection session with teacher
Monday	English	English	Maths	Science	8.10-8.50 English	
Tuesday	Maths	English	Maths	Arabic	7.30-8.10 Maths	
Wednesday	English	English	Maths	Science	7.30-8.10 English	
Thursday	Science/ Topic	English	Maths	Islamic	8.10-8.50 Maths	

**Grade 5:**

	Recorded Lesson	Activity 1	Activity 2	Activity 3	Live Lesson Time	Live Q&A session time
Sunday	English	Math	English	Islamic	10:30 Maths	
Monday	Math	Math	English	Science	13:10 English	
Tuesday	English	Math	English	Arabic	13:10 Maths	

Wednesday	Math	Math	English	Science	12:30 English	
Thursday	Science	Math	English	Topic	(No live lesson - Q & A instead)	11.50 Q&A *

\*Q&A Session will be 1:1 session with the children throughout the session.

### Grade 6:

	Recorded Lesson	Activity 1	Activity 2	Activity 3	Live Lesson Time	Live Q&A session time
Sunday	English	Math	English	Islamic	9:50 Maths	
Monday	Math	Math	English	Science	11:50 English	
Tuesday	English	Math	English	Arabic	11:50 Maths	
Wednesday	Math	Math	English	Science	11:50 English	
Thursday	Science	Math	English	Topic	(No live lesson - Q & A instead)	9.50 Q&A *

\*Q&A Session will be 1:1 session with the children throughout the session.

### Grade 7 - 9

- 1 recorded lesson per day (English, Maths, Science, Arabic, French or ICT)
- 5 activities per day (English, Maths, Science, Islamic, Ethics, Arabic, French, ICT, Social Studies, BGC-BH, Art, PE or Reading for Pleasure)
- 1 live group session per week for WRA (Wellbeing, Reflection and Achievement)
- 1 live group Q&A session per day with a subject teacher.

### Grade 7:

	Recorded	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5 or Live	Live group session (time)
Sunday	English	Maths	Science	ICT	Arabic/ French	Islamic /Ethics	Islamic (2.30 - 3.00) Arabic (3.00 - 3.30) or French (3.00 - 3.30)
Monday	Maths	English	Science	ICT	Art	Social Studies/B GC-BH	Social Studies (2.30 - 3.00) BGC-BH (2.30 - 3.00)

Tuesday	Science	English	Maths	ICT	Art	Islamic/ Ethics	Maths (2.30 - 3.00)
Wednesday	Arabic/French	Maths	Science	Social Studies/ BGC-BH	Reading for Pleasure	WRA (Live, 2.30 - 2.45)	English (2.45 - 3.15) Science (3.15 - 3.45)
Thursday	ICT	English	Maths	Science	Arabic/ French	PE	ICT (2.30 - 3.00)

**Grade 8:**

	Recorded	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5 or Live	Live group session (time)
Sunday	English	Maths	Science	ICT	Arabic/ French	Islamic/ Ethics	Islamic (2.30 - 3.00) Arabic (3.00 - 3.30) or French (3.00 - 3.30)
Monday	Maths	English	Science	ICT	Art	Social Studies/ BGC-BH	Social Studies (2.30 - 3.00) BGC-BH (2.30 - 3.00)
Tuesday	Science	English	Maths	ICT	Art	Islamic/ Ethics	Maths (2.30 - 3.00)
Wednesday	Arabic/French	Maths	Science	Social Studies/ BGC-BH	Reading for Pleasure	WRA (Live, 2.30 - 2.45)	English (2.45 - 3.15) Science (3.15 - 3.45)
Thursday	ICT	English	Maths	Science	Arabic/ French	PE	ICT (2.30 - 3.00)

**Grade 9:**

	Recorded	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5 or Live	Live group session (time)
Sunday	English	Maths	Science	ICT	Arabic/ French	Islamic/ Ethics	Islamic (2.30 - 3.00) Arabic (3.00 - 3.30) or French (3.00 - 3.30)
Monday	Maths	English	Science	ICT	Art	Social Studies/ BGC-BH	Social Studies (2.30 - 3.00) BGC-BH (2.30 - 3.00)
Tuesday	Science	English	Maths	ICT	Art	Islamic/ Ethics	Maths (2.30 - 3.00)
Wednesday	Arabic/ French	Maths	Science	Social Studies/	Reading for	WRA (Live,	English (2.45 - 3.15)

				BGC-BH	Pleasure	2.30 - 2.45)	Science (3.15 - 3.45)
Thursday	ICT	English	Maths	Science	Arabic/French	PE	ICT (2.30 - 3.00)

### Grade 10 - 12

- 1 recorded lesson per day (English, Maths, Science, Arabic, French or Business)
- 5 activities per day (English, Maths, Science, Islamic, Ethics, Arabic, French, Social Studies, BGC-BH, Business or Extended Reading)
- 1 live group session per week for WRA (Wellbeing, Reflection and Achievement)
- 1 live group Q&A session per day with a subject teacher.

### Grade 10:

	Recorded	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5 or recorded	Live group session (time)
Sunday	English	Maths	Science	ICT	Islamic/Ethics	Arabic/French	Islamic (2.30 - 3.00) ICT (3.00 - 3.30)
Monday	Maths	English	Science	ICT	Business	Social Studies/ BGC-BH	Social Studies (2.30 - 3.00) BGC-BH (2.30 - 3.00)
Tuesday	Science	English	Maths	ICT	Business	Arabic/French	Maths (2.30 - 3.00) Arabic (3.00 - 3.30) or French (3.00 - 3.30)
Wednesday	Arabic/French	English	Maths	Science	Science (recorded)	PE	WRA (2.30 - 2.45) English (2.45 - 3.15) Science (3.15 - 3.45)
Thursday	Business	English	Maths	Science	Extended Reading	Arabic/French	Business (2.30 - 3.00pm)

**Grade 11:**

	Recorded	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5 or recorded	Live group session (time)
Sunday	English	Maths	Science	ICT	Islamic/Ethics	Arabic/French	Islamic (2.30 - 3.00pm) ICT (3.00 - 3.30)
Monday	Maths	English	Science	ICT	Business	Social Studies/BGC-BH	Social Studies (2.30 - 3.00) BGC-BH (2.30 - 3.00)
Tuesday	Science	English	Maths	ICT	Business	Arabic/French	Maths (2.30 - 3.00) Arabic (3.00 - 3.30) or French (3.00 - 3.30)
Wednesday	Arabic/French	English	Maths	Science	Science (recorded)	PE	WRA (2.30 - 2.45) English (2.45 - 3.15) Science (3.15 - 3.45)
Thursday	Business	English	Maths	Science (recorded)	Extended Reading	Arabic/French	Business (2.30 - 3.00)

**Grade 12:**

	Recorded	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5 or recorded	Live group session (time)
Sunday	English	Maths	Science	ICT	Islamic/Ethics	Arabic/French	Islamic (2.30 - 3.00) ICT (3.00 - 3.30)
Monday	Maths	English	Science	ICT	Business	Social Studies/BGC-BH	Social Studies (2.30 - 3.00) BGC-BH (2.30 - 3.00)
Tuesday	Science	English	Maths	ICT	Business	Arabic/French	Maths (2.30 - 3.00) Arabic (3.00 - 3.30) or



							French (3.00 - 3.30)
Wednesday	Arabic/French	English	Maths	Science	Science (recorded)	PE	WRA (2.30 - 2.45) English (2.45 - 3.15) Science (3.15 - 3.45)
Thursday	Business	English	Maths	Science (recorded)	Extended Reading	Arabic/French	Business (2.30 - 3.00)

### Grade 9 - 10 IGCSE

- 1 recorded lesson per day (English, Maths, Science, Arabic, French, Chemistry, Accounting, Biology, Economics, Physics or Business)
- 5 activities per day (English, Maths, Physics, Biology, Chemistry, Arabic, French, Islamic, Ethics, English Social Studies, BGC-BH, ICT or PE)
- 1 live group session per week for WRA (Wellbeing, Reflection and Achievement)
- 1 live group Q&A session per day with a subject teacher.

### Grade 9 IGCSE:

	Recorded	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5 or recorded	Live group session (time)
Sunday	English A/B	Maths A/B	Physics/Business	Chemistry/Accounting	Arabic/French	ICT	ICT, BGC-BH (2.30 - 3.00) Arabic (3.00 - 3.30)
Monday	Maths A/B	English A/B	Biology/Economics	Physics/Business	Arabic/French	ICT	Social Studies, Business (2.30 - 3.00)
Tuesday	Chemistry/Accounting	Maths A/B	English A/B	Biology/Economics	Physics/Business	BGC-BH	Maths (2.30 - 3.00) Islamic (3.00 - 3.30)
Wednesday	Biology/Economics	Chemistry / Accounting	English A/B	Maths A/B	Arabic/French	PE	WRA (2.30 - 2.45) English (2.45 - 3.15) Science (3.15 - 3.45)
Thursday	Physics/Business	Chemistry / Accounting	Biology/Economics	English A/B	Maths A/B	Islamic/Ethics	French (2.30 - 3.00)

**Grade 10 IGCSE:**

	Recorded	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5 or recorded	Live group session (time)
Sunday	English A/B	Maths A/B	Physics/ Business	Chemistry/ Accounting	Arabic/ French	ICT	ICT, BGC-BH (2.30 - 3.00) Arabic (3.00 - 3.30)
Monday	Maths A/B	English A/B	Biology/ Economics	Physics/ Business	Arabic/ French	ICT	Social Studies, Business (2.30 - 3.00)
Tuesday	Chemistry/ Accounting	Maths A/B	English A/B	Biology/ Economics	Physics / Business	BGC-BH	Maths (2.30 - 3.00) Islamic (3.00 - 3.30)
Wednesday	Biology/ Economics	Chemistry/ Accounting	English A/B	Maths A/B	Arabic/ French	PE	WRA (2.30 - 2.45) English (2.45 - 3.15) Science (3.15 - 3.45)
Thursday	Physics/ Business	Chemistry/ Accounting	Biology/ Economics	English A/B	Maths A/B	Islamic/Ethics	French (2.30 - 3.00)

**Grade 11 IBDP:**

	Recorded	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5 or recorded	Live group session and Q&A (time)
Sunday	English A/B	Maths A/B	Physics/ Business	Chemistry / ICT/VAR	Arabic/ French	BGC-BH	ICT, BGC-BH (2.30 - 3.00) Arabic (3.00 - 3.30)
Monday	Maths A/B	English A/B	Physics/ Business	Biology/Economics	Chemistry / ICT/Visual Art	Islamic/ Ethics	Social Studies, Business (2.30 - 3.00)
Tuesday	Chemistry/ ICT/VA	Biology/Economics	Physics/ Business	English A/B	Maths A/B	Arabic/ French	Maths (2.30 - 3.00) Islamic (3.00 - 3.30)
Wednesday	Physics/ Business	Chemistry / ICT/VAR	Biology/ Economics	English A/B	Maths A/B	Arabic/ French	WRA (2.30 - 2.45) English (2.45 - 3.15) Science (3.15 - 3.45)
Thursday	Biology/ Economics	English A/B	Maths A/B	Arabic/ French	PE	TOK/CAS	French (2.30 - 3.00)

**Grade 12 IBDP:**

	Recorded	Activity 1	Activity 2	Activity 3	Activity 4	Activity 5 or recorded	Live group session and Q&A (time)
Sunday	English A/B	Maths A/B	Physics/Business	Chemistry /ICT/VAR	Arabic/French	BGC-BH	ICT, BGC-BH (2.30 - 3.00) Arabic (3.00 - 3.30)
Monday	Maths A/B	English A/B	Physics/Business	Biology /Economics	Chemistry /ICT/Visual Art	Islamic/Ethics	Social Studies, Business (2.30 - 3.00)
Tuesday	Chemistry/ICT/VA	Biology/Economics	Physics/Business	English A/B	Maths A/B	Arabic/French	Maths (2.30 - 3.00) Islamic (3.00 - 3.30)
Wednesday	Physics /Business	Chemistry /ICT/VAR	Biology/Economics	English A/B	Maths A/B	Arabic/French	WRA (2.30 - 2.45) English (2.45 - 3.15) Science (3.15 - 3.45)
Thursday	Biology/Economics	English A/B	Maths A/B	Arabic/French	PE	TOK/CAS	French (2.30 - 3.00)

All students must adhere to the Online Home Learning Agreement in order to engage safely in their online learning. Please read and discuss this agreement with your child.

**Online Learning Responsible Student Agreement**

- I will only use Google Classroom and Google Meet for school purposes as directed by my teachers.
- I will only use Google Meet if my parents have signed the parent consent form for face-to-face sessions.
- I will not share my passwords or unique class codes with anyone.
- I will be responsible for my behaviour and actions when using Google Classroom and Google Meet; this includes the resources I access, the comments I share and the language I use.
- I will make sure that all my communication with students, teachers and support staff is respectful, responsible and sensible.
- I will complete and submit all assignments in Google Classroom by the due dates directed by the teacher.
- I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to my teacher or my parents.
- I will not record or take photos of my classmates or teachers during a face-to-face session.
- I understand that when using Google Classroom, Google Meet and other applications provided by the school that my use can be monitored and logged and viewed by my teachers and parents.
- I understand that these rules are designed to help keep me safe and that if they are not followed, school sanctions will be applied and my parents will be contacted.

## Guidelines for Google Meet

When using Google Meet, remember that this is an extension of the Classroom and you should conduct yourself as you would in a classroom in school.

### This includes:

- Video conference from an environment that is quiet, safe and free from distractions.
- Be on time for your face to face sessions.
- Be dressed appropriately for learning (e.g. no pyjamas, no swimwear)
- Interact patiently and respectfully with your teachers and fellow students.
- Mute the microphone after logging into the Meet and unmute the microphone only when the teacher asks you. You understand that your teacher can mute or unmute the microphone when necessary.
- Behave in a good manner at all times. You understand that any inappropriate behavior may lead to your exclusion from the group and further participation in online learning.
- Only log in to the Meets that you have been personally invited to and leave the Meet when prompted by the teacher.
- Provide feedback to teachers about your experiences and any relevant suggestions
- **You MUST NOT record each other's online interactions or the video lessons. Your teacher will record the video session and may share any recorded videos of learning with other classes within a group.**
- **You MUST NOT share recorded videos outside of the school community.**

## Parent Consent form for Face-to-Face Sessions

In order to facilitate face-to-face video conferencing, we ask that you support your child, where possible, by:

- providing them with a workspace that is quiet, safe and free from distractions with an adult nearby
- making sure your child is dressed appropriately
- making sure that there is nothing inappropriate in the background
- ensuring that face-to-face communication is only between teachers and students

Neither parents nor students may record, share or comment on public forums about individual teachers. AMA welcome professional discussion.

By completing the following Google Form, you acknowledge that you have shared this document and discussed face-to-face learning with your child. It is very important that both parents and students agree to follow the rules to make it safe for everyone.

If you have any concerns or queries with regard to the agreement please **contact** [readytolearn@amais.edu.bh](mailto:readytolearn@amais.edu.bh) and we will respond to you enquiry swiftly.

**Please click here to complete the form:** <https://forms.gle/KEJNeCkr8WL8F2ZF6>



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