

AMA INTERNATIONAL SCHOOL BAHRAIN**FINANCIAL SUPPORT FOR TUITION FEES**

Dear Parents/Guardians,

16 April 2020

I sincerely hope that you and your families are coping with the stresses and strains that the lockdown is placing upon us all.

I wish to inform you of a formal set of arrangements that we are putting in place to help parents who have been financially affected by the special measures to combat the COVID19 virus. At AMA International School (AMAIS), we are guided by the Ministry of Education (MoE). These measures are as a result of the recent guidance provided by the Ministry.

We have been working hard to provide a rising quality of education to your children. We continue to work with our teachers to ensure standards are maintained and your children are learning. Where we fall short of this, we respond and any feedback you can provide is always gratefully received.

With regard to financial support for parents, the government of the Kingdom of Bahrain's exemplary support of its citizens has led to schools receiving welcome financial assistance in relation to some of their operating costs (e.g. EWA and Bahraini salaries). AMA International School has no wish to profit from this support and have a plan to use them to provide a 'helping hand' for parents who require it.

We recognise that some parents are facing genuine financial hardship during this period. But we also know that others are not facing any financial consequences, although they may feel anxious at this time. For this reason, and the fact that our costs are largely unchanged, we are not offering an 'across the board' reduction in fees this term.

To assist our parents who are facing some financial strain, we are introducing three tiers of financial support. Our choice of which level of support to offer will be dependent on each family's individual circumstances. The first two tiers are ways of phasing the payments over a longer period of time. The third tier is to provide support from a fund created by the government subsidies for those in the direst circumstances.

The three tiers of support are:

1. Monthly payment plan to spread term 3 fees into four monthly payments starting in April.
2. Delaying payment of term 3 fees until September 2020 and then spreading them over the payments in the 2020/21 academic year. This will require a guarantee of re-enrolment for the coming year.
3. Providing a one-off reduction in term3 fees from the support fund. The amount will be dependent on individual circumstances.

We may be able to offer a combination of these tiers; again, dependent on each family's circumstances. Term 3 support will be available to all parents who have paid all of their term 1 and 2 tuition fees.

In order to qualify for one of the tiers of support, families must provide some documentary evidence of a significant change in their financial circumstances. These can include a letter from an employer or pay slips. Ian Jones and myself will assess the applications each day and quickly inform each family of our decision.

A simple application form can be found on the landing page of the school website. This should be submitted with scans of the supporting documents to: feesupport@amais.edu.bh. Any application for support must be submitted before 5pm on Thursday 23rd April.

The MoE have been very clear that whatever arrangement schools agree with parents, term 3 fees must be paid. Failure to pay could have consequences, AMA International School may withhold examination results, report cards, transfer certificates or refuse the re-registering of a student until all outstanding dues are settled. Our three-tier proposal is also subject to there being no change in regulations from the MoE on the payment of fees.

I wish to thank parents for their continuing support in these difficult times and trust that we can work together to create a satisfactory outcome for all. You can all be assured we continue to work tirelessly to improve AMA International School and our primary ambition for the AMAIS to be the school of choice in Bahrain still drives our improvement journey.

Peter Burdon
Chief Executive Officer, Britus Education

APPLICATION FOR TUITION FEE SUPPORT

NAME OF APPLICANT:

NAMES AND CLASSES OF CHILDREN:

- 1.
- 2.
- 3.
- 4.

SUMMARY OF CHANGE IN FINANCIAL CIRCUMSTANCES:

SUPPORTING DOCUMENTS ATTACHED:

- Letter from employer
- Latest pay slip
- Other (Please specify below why an employer's letter or pay slip cannot be provided)

CONTACT DETAILS OF APPLICANT:

Email:

Mobile:

Please complete the form and send with supporting documents to:

feesupport@amais.edu.bh